

# Quinton Parish Council Meeting

Tuesday 7<sup>th</sup> July 2020

## To all members of the Council

You are summoned to attend a Zoom meeting on Tuesday 7<sup>th</sup> 2020 at 7.00 pm for the purpose of transacting the following business.

Maria Norman, Clerk to the Parish Council. Contact [quintonpcclerk@gmail.com](mailto:quintonpcclerk@gmail.com)

Members of the public wishing to attend are requested to apply to the clerk at least one day prior to the meeting.

## Agenda

- 1. Apologies:** to receive apologies for absence.
- 2. Declarations of interest:**

Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by Regulations made by the Secretary of State where the interest is theirs, their spouse's or civil partner's, or is an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered on the Authority's register unless it is a sensitive interest.
- 3. Co-option:** to consider co-opting Mr Andrew Smith to fill the vacant seat on the Parish Council.
- 4. Questions from the public:** to receive any questions or presentations from the public present at the meeting including any items on the agenda. (Members of the public are limited to 3 minutes each).
- 5. Minutes of the previous meeting:** to approve the minutes of the meeting on the 21<sup>st</sup> May 2020.
- 6. District and County Councillors' reports.**
- 7. Chairman's report.**
- 8. Neighbourhood Plan:** i) to receive a report on the progress of the Neighbourhood Plan from Cllr Milliken and ii) to receive Councillors' comments on the Draft Neighbourhood Development Plan previously circulated.

**9. Playgrounds:** i) to receive a report from Cllr Barton following her meeting with Wicksteeds and Bii) to conclude the risk assessment regarding the use of playgrounds and equipment and to agree a date for their re-opening.

**10. Duck crossing signs:** to consider the purchase and installation of two signs at an estimated cost of £570.00.

**11. Village Green signs:** to consider the purchase and installation of no parking signs on the green, Upper Quinton, at an estimated cost of £590.00.

**12. Parish Online:** to consider subscribing to the online mapping facility at an annual cost of £80.00.

**13. Stratford District Council and Warwick District Council next steps:** to receive any comments on the correspondence received regarding closer working links between Stratford and Warwick District Councils.

**14. Planning applications:** to note and consider the following planning applications received since the last meeting:

- i) 20/01253/FUL Skylark Barn: proposed alterations to dwelling house comprising insertion of three windows and the addition of a sedum roof. No objection was made to this application.
- ii) 20/00405/FUL Henney's Farm: proposed erection of lean to workshop. No objection was made to this application.
- iii) 19/02299/FUL Hill Lane: part retrospective engineering operation comprising the deposit of excavated material in the field to the west of Larch Corner, Hill Lane. No objection was made to this application.
- iv) 20/00301/FUL Henney's Farm: amendment application. Amendments to external design of building.
- v) 20/01344/FUL 31 Western Heights Road, Meon Vale: proposed single storey rear kitchen extension and loft conversion with three new dormers to front.
- vi) 20/01457/AGNOT Lower Clopton Farm: proposed storage building for hay and machinery/equipment. No objection was made to this application.
- vii) 20/01519/TEL56 Lay by opposite airfield: Installation of a telecommunications base station.
- viii) 20/01703/AGNOT Old Bakery Farm, Upper Quinton: erection of a steel portal framed agricultural building.

And to receive any results of planning applications:

- i) 20/0092/FUL Casetta, Goose Lane: removal of existing side garage and conservatory and replacement single storey side extension. Permission granted.

**15. To receive receipts and payments records for the quarter.**

**16. To receive any correspondence.**

**17. Councillors' reports and items for future agenda:** Each councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

**18. Accounts for Payment and Finance Matters:**

- i) BT (broadband) - £56.99
- ii) Thomas Fox (grass cutting) - £1,500.68
- iii) BT (broadband) - £56.99
- iv) Clerk's salary - £\*\*
- v) HMRC (income tax) - £\*\*
- vi) Thomas Fox (grass cutting) - £1,605.24
- vii) The Bureau (website hosting) - £192.00

**19. Dates of future meetings**

A handwritten signature in dark ink, appearing to read 'M. Norman', is located at the bottom left of the page.